



Orange Section

Board Meeting – February 17, 2017
ICF, 1 Ada Pkwy, #100, Irvine
8:00am-10:00am

Minutes

Attendees:

X Amy Stonich	X Amy Vasquez	X Dana Privitt
X Nick Chen	X Surabhi Barbhaya	X Aileen Camargo
X Charles Smith	Scott Koehm	X Cynthia Campana
X Belinda Deines	X Laurel Reimer	X Maria Manalili
Stephanie Roxas	Yuritzy Randle	Leila Carver
X Lindsay Ortega	Ariel Pepper	X Fang-Zhao Zhao
Matt Foulkes	X Ashley McCoy	X Tim Erney
X Starla Barker	X Victoria Chung	X Jennifer Lilley
X Sanjoy Mozumdar	Alesia Hsiao	
X Bill Rodrigues	Gustavo Gonzalez	

i. 8:00am: Call to Order

ii. Business Items

- A. January 2017 Board Retreat Minutes: Nick motioned to approve the minutes from the January Board Retreat. Belinda seconded. All approved.
- B. Comprehensive Bylaws Amendment Adoption: Amy motioned to approve the proposed revisions to the draft Bylaws. Dana seconded. All approved.
- C. 2017 Board Meeting Calendar: Amy distributed a draft 2017 Board meeting calendar. Monthly meetings will remain on Fridays (unless otherwise noted), and will be held among several locations (ICF, Kimley-Horn, City of Anaheim, City of Brea, others TBD).
- D. 2017 Budget Adoption: Charles distributed copies of the draft 2017 budget, and briefly walked the Board through selected line items (including notes as supporting documentation). Nick motioned to approve the budget. Amy seconded. All approved. Charles will submit the budget to the California Chapter next week. Additional refinements can be made as cost estimates are firmed up.
- E. Internships Program: Belinda provided an overview of the proposed internships program. Amy, Nick, and Belinda will meet to discuss development of the program. All Board members are welcome to join.

- F. Scholarships Committee: Charles will follow up with a subset of the Board (Charles, Amy, Dana, Nick, Matt, Stephanie, Jennifer, Belinda) to discuss anticipated scholarships funding and disbursements for 2017.

iii. Discussion Items/Reports

Elected Positions

- 1. Section Director (Amy S)

Amy advised that the California Chapter will be increasing the Chapter dues, effective with the next fiscal year (starting in July).

- 2. Section Director Elect (Nick)

No updates this month.

- 3. Vice Director for Administration & Finance (Charles)

The 2016 end of year financial reports have been submitted to the State Chapter.

Charles advised that a separate checking account was established in order to facilitate the receipt and disbursement of scholarship- and PDAOC-related funds separate from our current checking account.

Dana plans to close the remaining Citibank checking account and transfer funds to our Chase account in Q1 2017.

- 4. Vice Director for Professional Development (Belinda)

Internship Program: See above.

The 2017 Mentorship Program – affectionately referred to as the Orange County PEEL (Planning, Education, Experience, and Leadership) – kicked off January 31. Sixteen (16) mentees enrolled. The program will run through June.

A “Nuts n’ Bolts of City Planning” workshop is scheduled for Saturday, February 25, from 9:00am – 2:00pm. Additional volunteers are needed for roundtable discussions.

- 5. Vice Director for Programs (Stephanie, via email)

The legislative update is scheduled for March 16 (see below details). Stephanie advised that we need to start advertising that ASAP. Matt and Karen will discuss how we want to split responsibilities? APA prefers collecting payments online, and can take the lead on that.

A joint lunch program with AEP is scheduled for March 29, topic is AB 52.

Belinda and Stephanie will work on organizing a walking tour as a mid-session program for mentorship participants. To be scheduled in April.

Stephanie is working with Steve Preston on a condensed version of the Leadership Institute that was offered at the State Conference. To be scheduled June 2 or 30.

Stephanie requested that Board members share the call for programs with other firms and organizations, as we haven't received any submissions yet. Speakers are needed for lunch programs beginning in July.

6. Vice Director for Public Information (Lindsay)

The newsletter format has been refreshed, and webinars from the California Chapter and APA National have been added. We are receiving more clicks.

Lindsay asked the Board to keep sending photos to her so they can be uploaded regularly and keep the page content looking fresh.

7. Vice Director for Membership (Matt)

No updates this month.

8. Vice Director for AICP Certification (Starla)

Four applicants passed the AICP exam in November 2016. We will recognize them at the annual awards program.

An AICP information session is tentatively scheduled for May 10, at Bru restaurant in Lake Forest, to provide guidance to interested planners.

The Orange Section may partner with the Los Angeles and/or San Diego Sections to schedule joint study sessions. More details TBD.

The deadline for FAICP nominations is changing. More details TBD.

Appointed Positions

9. Academic Liaison (Sanjoy)

Sanjoy is planning a lunch meeting with representatives from other schools. He asked for Orange Section information folders (Matt, Dana and/or Belinda can provide).

10. Legislative Liaison (Bill)

The legislative update program is scheduled for March 27, from 11:30am-1:00pm, at Heritage Park in Irvine. Speakers are John Terrell (APA CA Legislative Liaison), and David Snow (attorney with Richards, Watson & Gershon).

11. Awards Chair (Amy V)

The 2017 Awards Program is tentatively scheduled for Wed, May 24, location TBD. Suggestions include the Marconi Museum (Tustin), Savi Ranch (Yorba Linda), and the Kawasaki Museum (Irvine).

Awards nominations will be submitted via Dropbox. The nominations window is Feb 21 – Mar 20. Solicitations will be sent to PDAOC and other groups.

Jurors will be solicited, and must commit to attending a dinner and the awards ceremony.

Jennifer Lilley will host the silent auction. Raffle gift solicitations will be distributed in early-March.

12. Web Master (Lindsay/Ashley)

See above Item #6, Public Information.

13. Student Representative (Victoria)

Victoria is exploring ways to promote awareness of APA at UCI. More details TBD.

14. Diversity Chair (Alesia)

No updates this month.

15. Social Media (Maria)

Maria is increasing activity across our various social media platforms: Facebook, LinkedIn, and Twitter. She is considering development of a “member spotlight” to promote engagement.

16. Historian (Gus)

No updates this month.

17. Community and Agency Outreach (Leila)

No updates this month.

18. Planning Commission Representative (Fang)

No updates this month.

19. Gold Tournament (Tim)

Tim plans to meet with Strawberry Farms the week of Feb 20th to schedule the event (likely to be held in August, consistent with prior years), and discuss logistics.

20. Student Representatives Group (Aileen/Cynthia)

Two events were held in January: Potter's Lane (veteran's housing); and an open Board meeting at Wood Ranch, Irvine Spectrum. OCYPG will adopt new Board members on March 2 at their next Board meeting.

Adjourn

Next Meeting: The next Board meeting is scheduled for Friday, March 17, from 8:00am-10:00am, at Anaheim City Hall, 200 South Anaheim Blvd, Anaheim (park in the parking structure at the rear).