



Board Meeting – November 19, 2015
Kimley-Horn & Associates
765 The City Drive, #200, Orange, CA
8:00 AM – 10:00 AM

Orange Section

Minutes

Attendees:

Dana Privitt	Will Hoose
Charles Smith	Sanjoy Mazumdar
Amy Stonich	Christina Martinez
Starla Barker	Ariel Pepper
Nick Chen	Bill Rodrigues
Chris Dominguez	Stephanie Roxas
Tim Erney	

Absentees:

Belinda Deines	Lindsey Horn-Ortega
Arlene Grandosin	Jennifer Lilley
Michelle Halligan	Alison Walker

8:00am Call to Order

Charles moved to approve the October 2015 minutes. Nick seconded the approval. All voted to approve.

Introductions were made. Ariel Pepper is the new UC Irvine Urban Planning Student Association (UPSA) APA Officer. Amy Stonich has been nominated as Section Director.

Discussion Items/Reports

a. Elections

- Tim advised that we have received nominees for all elected and appointed positions. Jennifer is compiling the information into a ballot to be posted online on November 23, 2015. Voting ends December 18, 2015; the 2016 board takes office on January 1, 2016. Appointed positions are elected by the board and can be filled in January.

b. Programs

- October Nuts & Bolts of City Planning Workshop: The free student/recent graduates/young planners' workshop was held on October 24, 2015 from 9 AM to 2 PM; we had 32 attendees. Steve Ratkay from the City of Westminster was the main speaker. Chris, Stephanie, Belinda, and Steve did small group sessions. Chris and Stephanie advised that

the program was well received; survey responses are attached to the minutes. We may consider holding the event annually.

- Monthly Lunch Programs: The November program, “Green Building Lessons From The 2015 Solar Decathlon” was held on November 12 at the city of Irvine. Members of Team Orange County discussed their experiences in the competition, provided a virtual tour of their net-zero energy home, and discussed how the ideas and green technology incorporated into the home can be applied more broadly throughout the construction industry. Although the attendance was lower than normal, the program was very well received; finances broke even.

The January 2016 program (date TBD) will address new requirements under the Clean Water Act. Charles advised that ULI is also interested in co-sponsoring events.

- Year-End Survey: Stephanie discussed the end-of-year survey and that it is being advertised on our website and via our e-blasts; responses are due December 1 (but can be extended if needed). There will be a raffle for two \$50 gift cards.
- Caltrans Training Partnership: Stephanie advised that we have agreed to set aside 4 tickets for Caltrans staff to attend OCAPA lunch programs and other big events (e.g., awards program, holiday mixer) at no cost. Stephanie and Dana will explore further opportunities to partner with Caltrans. Dana spoke with a State Caltrans contact who noted that many of the Caltrans’ districts do not have financial constraints regarding Caltrans staff participation in training or APA membership.

c. AICP

- Exam Results: Starla is awaiting official notification regarding who recently passed the exam. Four people have unofficially advised they were successful.
- CM Credit: Starla is reviewing new documentation procedures for securing CM credit for classes.
- Study Session: Starla distributed a draft outline for an AICP study session to be held in Spring 2016. She is soliciting volunteers to instruct various topics. She has also drafted a schedule identifying key dates for exam registration, testing window, etc. We may reach out to other APA Sections in Southern California in order to broaden attendance at the study session. The Board discussed various pricing options and we are likely to charge \$20 for OCAPA members and \$40 for other attendees.

d. Public Information

- Banner Ads: Charles reported that he met with Jennifer and Lindsay to discuss a refresh of our sponsorship costs and benefits for 2016. Lindsay has drafted an approach for Board review and approval. The approach provides distinct benefits (e.g., website ads, tickets to events, other) for various levels of pricing.
- New Content for Website and E-Newsletter: Lindsey will follow up with the Board in January to discuss new content, such as legislative updates, an ethics corner, local planning highlights, etc. Lindsey will distribute a signup list to Board members so that a publication schedule can be developed.

- e. Professional Development/Mentorship Program
 - Nick and Christina advised that the kickoff program orientation was held at UC Irvine on October 10, 2015 to match mentors/mentees and review program expectations. Participants will hold five additional meetings in 2016.
- f. OC YPG
 - Nick is finalizing the 2016 event schedule. Many new members have joined. YPG would like to encourage more young practicing planners, rather than solely students.
- g. Students
 - Christina advised that an information session will be scheduled for prospective MURP students. The session will address benefits of APA membership. Sanjoy will reach out to see whether other universities have planning programs that APA-OC can reach out to. The intent is to see if there is an opportunity to broadcast or co-sponsor events with local universities.
- h. Special Events
 - 2015 Holiday Party: The event is confirmed for December 9, 2015 at the Robbins Nest Wind Bar in downtown Santa Ana.
 - Board Retreat: The Board Retreat is confirmed for January 30, 2016. A location will be provided.
 - Board Thank You Dinner: The dinner is confirmed for Wednesday, January 6. Location TBD.

10:00am Adjourn

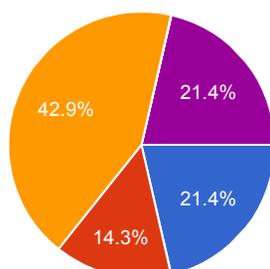
Next Meeting: January 2016, date and time TBD

14 responses

[View all responses](#)[Publish analytics](#)

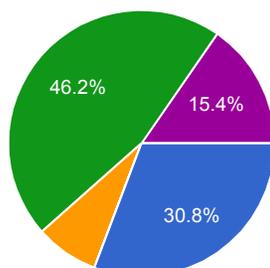
Summary

What was the most helpful segment of the workshop?



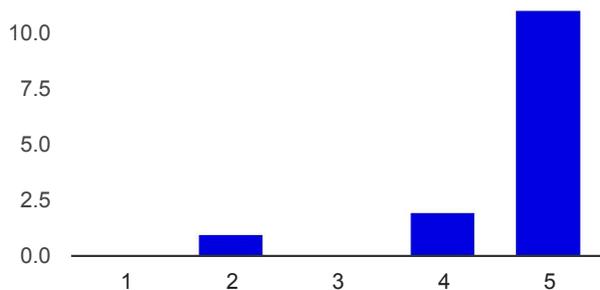
General City Planning Overview Lecture by Steve Ratkey	3	21.4%
Reading Plans Overview by Steve Ratkey	2	14.3%
Plan Stations with Working Drawings with Planners	6	42.9%
Open Q&A at Lunch	0	0%
Small Group Discussion with Planners	3	21.4%

What was the least helpful segment of the workshop?



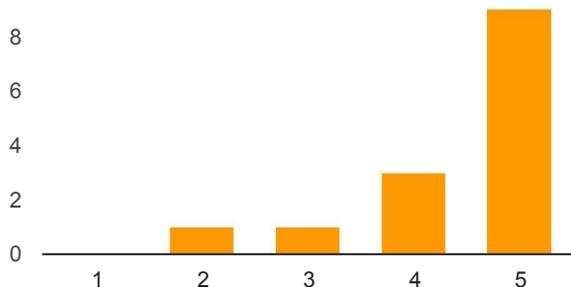
General City Planning Overview Lecture by Steve Ratkey	4	30.8%
Reading Plans Overview by Steve Ratkey	0	0%
Plan Stations with Working Drawings with Planners	1	7.7%
Open Q&A at Lunch	6	46.2%
Small Group Discussion with Planners	2	15.4%

How would you rate the facilities/food/accommodations overall?



Not Satisfactory: 1	0	0%
2	1	7.1%
3	0	0%
4	2	14.3%
Very Satisfactory: 5	11	78.6%

How would you rate the workshop overall?



Not Satisfactory: 1	0	0%
2	1	7.1%
3	1	7.1%
4	3	21.4%
Very Satisfactory: 5	9	64.3%

What was your favorite aspect of the workshop?

The entire workshop was a success. The presenters were great and the information, support materials and visual aids used during the workshop assisted in bringing it all



together. The format of the workshop was excellent, some hands on, some discussion, some presentation, all which kept your interest and attention as each was somewhat different, but very applicable to what planners do!

I loved interacting with the planners!

All the segments were really informative. I also liked how open the speakers were to questions.

My favorite aspect of the workshop was the ability to learn how to read plans and the interactions between real planners.

The food

Talking to Planners face to face.

I thought it was interesting to see what planners in the field were doing and what the possibilities are for career choices.

It was a lot of information. It all tied well with my classes.

I liked having a general overview of the development review process in regards to city government workings before going into smaller groups to learn specifics.

Getting to ask questions.

The willingness of the lecturers to explain City planning. It was great to hear different aspects of the profession.

How could the workshop improve?

Have more small group discussions.

Cant think of a way right now.

Pay better attention to audience, most were graduate students and talking negatively about graduate education was not well received

More interactive during the lecture

Honestly, I don't see anything that needs to be improved. Maybe timing, because we had to rush through the end of the first segment. I am really happy we received handouts for it though.

Possibly opening it up to more student and have a cost of 10 dollars for attendance.

Most people go to these workshops with some knowledge of planning- maybe skip the basics and spend more time on the topics that people may not understand or know about.

The workshop was very good. Only one comment that might be helpful for next time is to go over the concurrent ceqa/discretionary permitting process in a little more detail with respect to timelines, noticing, exemptions etc. However, due to time constraints at least for the purposes of this workshop as it was presented, that may be better left for maybe its own workshop in the future. Just a suggestion.

NA

Although Steve' encouraged questions during his lecture, a more interactive format would have kept attendees' attention for longer.

Provided a separate section for Q&A not at the same time as lunch.

Shorter segments, I was struggling through the first lecture on zoning because it was so long and not exciting.

Please provide any other comments you had of the workshop.

Great resource! I am so happy you have it open to recent grads not just Murps and undergrads. I think it really fills in some gaps that I didn't get from my undergrad education. I really hope you have more in the future. I would definitely attend, and I wouldn't mind longer workshops if the speakers want to take longer to talk.

I left the workshop kind of feeling discouraged, I didn't learn anything new and felt bogged down by information on permits and zoning law. I also felt like they were kind of discouraging graduate school and that was a little hard to hear because I am currently in the MURP program.

I learned a lot and appreciated the time that the planners took to spend and talk with us! It seemed like they wanted to be there to share their thoughts and experiences, which is always great to see.

I was simply great!

Overall great workshop I learned a lot

NA

N/A

Everyone did a great job, presenters, organizers, everyone!. The lunch component of the workshop was a nice time for the participants at each of the tables to interact with each other and learn some tips from each other as well. Liked the smaller group format, seemed to serve to assist with the participants being more open to discussion with each other and nice size group for presentation of the workshop information for the presenters as well. Smaller group format seemed to have a more attentive audience than some other larger group presentations I have attended. Created a greater learning opportunity for all that attended. Thank you to all who donated their time in presenting the information and organizing this event. Very well organized and presented!

What type of OC-APA Professional Development workshop would you like to see in the future?

Not sure.

CEQA, private sector basics

Introduction to CEQA

Design based workshop

To present information of the discretionary permit process for variances, cups, design reviews etc. timelines, noticing requirements etc.

Private sector

Consulting/Private Sector Info // More Networking

Private sector, CEQA, EIR, other careers related to planning

Similar Workshops



Number of daily responses

